



F.no- IIITD/GA/Class room /2026

Dated: 11.03.2026

NOTICE INVITING QUOTATION (NIQ-07/2026)

Section-1: About IIIT-Delhi

Indraprastha Institute of Information Technology Delhi (IIIT-Delhi) invites quotations under a Two-Bid System from established, professional, and experienced authorized/registered architectural consultants/agencies for providing **Architectural Interior and MEP Consultancy Services for a high-capacity classroom (Room No. B104) on the first floor of the R&D Block at IIIT-Delhi Campus, Okhla Phase-III, New Delhi-110020**

The IIITD Campus built over a 22.4-acre land comprises an urban residential University Campus with high-rise buildings and state-of-the-art facilities used for professional Research-based Education in IT and ECE with a present strength of approximately 4000 occupants on campus.

REQUEST FOR QUOTATION

Quotations are invited from experienced Delhi-based Council of Architecture registered / MCD empaneled architects or architectural firms for preparation of classroom design and consultancy services.

The scope of services includes Architectural Interior and MEP consultancy services for conversion of Faculty Lounge B104 of the R&D Block into classrooms, as detailed below:

200+ capacity classroom OR two classrooms of 100+ capacity each using a foldable acoustic partition.

Scope of Work

- Preparation of preliminary design with options for discussion.
- Preparation of detailed design drawings (architectural, basic structural & services).
- Preparation of technical specifications and Bill of Quantities (BOQ) required for inviting tenders.
- Scrutiny of tenders and assistance in selecting the most appropriate offer.
- Supervision of works including 2–3 site visits.

Sealed Item Rate Quotations are invited under a Two-Bid System for the above services on behalf of the Registrar, IIIT-Delhi from eligible Delhi-based Architectural Consultants.

The quotation must reach the office of the undersigned up to 3:00 PM on **18th March 2026** in a sealed envelope.

The envelope will be opened on the same day at 3:30 PM in the office of:

Executive Engineer (Civil)

Room No. A-201, 2nd Floor

Academic Block

IIIT-Delhi Campus

Okhla Phase-III, New Delhi – 110020

The bidders who wish to attend may remain present at the time of opening.

Site visit must be carried out by the intending bidders and lack of knowledge of the site conditions shall not be accepted as a reason for delay or non-performance.



Terms and Conditions:

1. The work shall be carried out as per relevant CPWD / BIS standards, specifications, and directions of IIIT-Delhi.
2. Time Allowed: 90 days from the date of issue of the work order or earlier.
3. Schedule of Quantity: As per enclosed financial bid.
4. The architect must visit the site before quoting and satisfy themselves regarding site conditions.
5. Layout plans of the existing building will be provided along with the work order.
6. The agency/architect must not be involved in any court or arbitration dispute.
7. Agency must possess valid PAN and GST registration.
8. **Eligibility Criteria :** Agencies must have satisfactorily executed similar Architectural Consultancy Services for classrooms including MEP services in Government Departments / PSU / Reputed Private Sector / MNCs during the last 7 years. Applications not supported with experience certificates / work orders / completion certificates shall not be considered.
9. These documents must be enclosed in Envelope-I (Technical Bid).
 - The agency should be Delhi-based and must have a permanent office in Delhi/NCR.
 - The architectural consultant must be registered with the Council of Architecture and/or empaneled with MCD.
9. Financial bids will be opened only for those bidders whose technical bids are found acceptable.
10. Envelope-II must contain the Financial Bid duly signed by the authorized signatory.
11. Payment Terms : Payments shall be made based on stages of work:
 - Advance – 10% of total fees
 - On approval of preliminary design – 20%
 - On submission of drawings & estimates – 30%
 - Balance in two equal installments – 40%
14. Conditional offers will not be accepted and The quotation shall remain valid for 60 days.
15. Rates shall remain firm for one year from the date of award.
16. The work order may be extended for additional areas at the same rates if required by the Institute.
17. The consultant shall deploy qualified personnel for monitoring and coordination with IIIT-Delhi engineers.
18. IIIT-Delhi reserves the right to accept or reject any or all quotations without assigning any reason.
19. Clarifications / Queries : Email: admin-project@iiitd.ac.in, Phone: 011-26907563 / 564 / 565 / 71985363 / 9773793610



Financial Bid

S.No.	Description of Items.	Unit	Qty	Amount
1	Architectural Consultancy Services for preparation of layout plan (Approx.- 250 Sqm)with options for one classroom or two classrooms using foldable acoustic partition, including Civil, Electrical, AC, Fire and AV works. • Preliminary design with options • Detailed design drawings • Technical specifications & BOQ • Tender scrutiny & assistance • Supervision with 2–3 visits	LS	1 Job	
	GST- as applicable %			
	Total Amount with GST			
	All rates shall be inclusive of equipment cost, site visits, surveys, travel, boarding, lodging, and deployment of architectural/engineering staff required for completion of services.			

Total in words