

INDRAPRASTHA INSTITUTE OF INFORMATION TECHNOLOGY- DELHI (IIIT-DELHI)
Okhla Industrial Estate,
Phase-III New Delhi 110020
(Tel No 011-26907400, 563, 565 Website: www.iiitd.ac.in)

NOTICE INVITING TENDER FOR NON-COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT (AMC) LT PANEL

The Indraprastha Institute of Information Technology Delhi was created as a State University by an Act of Delhi Government. The Institute has a campus spread over an area of around 25 acres. The Institute invites sealed tender from experienced and reputed Electrical Licensed contractors / Registered contractors in two bid system i.e. Technical and Financial along with EMD for “**Non Comprehensive Annual Maintenance contract (AMC) for ACB associated with LT panels at IIITD Campus, New Delhi.**”

Bid Schedule

Name of Work:	Non Comprehensive Annual Maintenance contract (AMC) for ACB associated with LT panels at IIITD Campus Okhla Phase-III New Delhi-110020.
Tender No	04/2024 dated 19.02.2024
Date of Start and downloading the tender (Tender document available from www.iiitd.ac.in)	19th Feb 2024
Earnest Money Deposit (EMD)	Rs. 3,000/- in the form of Demand Draft in favor of “ IIITD Collection Account ” payable at New Delhi (except for those who are exempted by NSIC certifications (with Proof) failing shall be treated as invalid and shall be liable for rejection
Last date and time for submission of tender	The complete tender in a bigger envelope, containing two small envelopes, in which one envelope containing Technical bid having documents & EMD and Second envelope containing –Financial bid, shall be submitted by 11th Mar 2024 up to 3.00 PM at A- 203, Old Academic Block IIIT-DELHI Okhla Industrial Estate, Phase III New Delhi 110020. (tender deposit in the Tender Box kept on 2nd Floor of Academic Block of the Institute)
Date and time of bid opening	The first envelope containing Technical documents and EMD will be opened on 11th Mar 2024 at 3.30 PM at A-203, Old Academic Block IIIT-DELHI Okhla Industrial Estate, Phase III New Delhi 110020
Performance Guarantee	To be submitted by L1 bidder. The bidder whose bid is accepted will be required to furnish a Performance Guarantee 3% of the tendered value of the accepted tendered amount. This guarantee shall be in the form of DD / FDR in favour of “IIIT Delhi Collection” payable at New Delhi-110020. Bank Guarantee of any scheduled bank drawn in favour of IIIT-Delhi. Will be returned 1 month after completion of AMC
Address for communication & submission of tender documents and opening of technical bid	Registrar, IIIT-DELHI, Okhla Industrial Area, Phase III, New Delhi 110020.
Clarification/Queries, if any, can be addressed To	email ID: admin-project@iiitd.ac.in phone no- 01126907563/565

Note: The bidders having valid registration with NSIC/MSME may avail exemption from submission of EMD but must enclose valid NSIC / MSME certificate/document with registration for similar works in envelope No. 1 instead of EMD demand draft. However, all bidders irrespective of their registration with NSIC/MSME have to submit the requisite Tender Fee).

If there is any addendum/corrigendum related to tender, it shall only be published on IIITD website (<https://www.iiitd.ac.in/tenders>). The Bidders are advised to check IIITD website regularly. No other mode of notice will be given.

If the last date of receiving/opening of the bids coincides with a holiday, then the next working day shall be the receiving/opening date.

1. The tenders shall be super scribed with “Tender for Non Comprehensive Annual Maintenance contract (AMC) for ACB associated with LT panels at IIITD Campus Okhla Phase-III, New Delhi-110020 to be submitted in office by 3 P.M on **11th Mar 2024** to be opened on the same day at 3.30 P.M. Any bid submitted after 3 P.M. on **11th Mar 2024** shall not be considered by IIITD.
2. The Earnest Money in the form of Demand Draft/Pay Order valid for minimum three months from date of publishing of tender on IIITD website, payable in favour of “IIIT Delhi Collection”. The GST No. & copy of PAN card of the firm shall be enclosed with the tender.
3. The tender shall be completed in all respect and should be signed by the Authorized Signatory of Tenderer on all the pages and duly signed all pages of tender shall be placed with Technical Bid. Also, the company stamp shall be placed under the signature of person on each and every page of tender document.
4. All the columns of the tender shall be duly, properly and exhaustively filled in. The rates and units shall not be overwritten.
5. The Tender should be signed on each page, dated and witnessed in all places provided for in the documents; all other papers should be initialed. The Technical bid of the bidders will be opened at 3.30 P.M. on 11th Mar 2024 and financial bid of the technically qualified bidders only will be opened on a later date. All technically qualified bidders will be intimated accordingly for the same.
6. The tenderer must confirm their acceptance of the terms and conditions mentioned herein and the enclosed documents. Each page of the original quotation document should be signed and returned back and this will form a part of the contract.
7. Complete tender document available on our website <https://www.iiitd.ac.in/tenders>, any further corrigendum/addendum to this tender document shall be made available on aforesaid website. It is therefore, requested that the bidders may regularly visit the website for checking any corrigendum/addendum to this document.
8. The equipment are to be repaired maintained and serviced as per the SOP

The scope of work includes:

Maintenance, repairs and upkeep of following panels and equipment:

S.no	Description	No. of Panels
1	MPP-1, Bay 10m, ACB- 6 Nos. <ul style="list-style-type: none">• 2500A- 1• 1000A- 4• 1250A- 1 Extension of panel, ACB- 3 Nos. <ul style="list-style-type: none">• 800A- 2• 1250A- 1	1
2	MPP-2, Bay 10m, ACB- 7 Nos. <ul style="list-style-type: none">• 2500A- 1• 1600A- 4• 1250A- 1• 1000A- 1 Extension of panel, ACB- 3 Nos. <ul style="list-style-type: none">• 800A- 2	1
3	MPP-3, Bay 6m, ACB- 4 Nos. <ul style="list-style-type: none">• 2500A- 1• 1600A- 1• 1250A- 1• 1000A- 1	1
4	Domestic Main Panel- 1, Bay- 2m, ATS (630A)- 1 No.	1
5	Domestic Main Panel- 2, Bay- 2m, ATS (630A)- 1 No.	1
6	Domestic Main Panel- 3, Bay- 1.5m, ACB (1600A)- 01 No.	1
7	Domestic Main Panel- 4, Bay- 2.2m, ACB- 02 Nos. <ul style="list-style-type: none">• 1500A- 1• 1000A- 1	1
8	Domestic Main Panel- 5, ATS (400A)- 01 No.	1
9	Academic Block ACB (1000A)- 1 Nos.	1
10	Faculty Residence ACB (1000A)- 02 Nos.	1
11	R&D Block ACB (800A)- 1 Nos.	1
12	Seminar Block ACBs- 3 Nos. <ul style="list-style-type: none">• 1250A- 1 Nos.• 800A- 2 Nos.	1

- A. Servicing/overhauling of Air Circuit Breakers (ACBs) four times in a year after 03 months or as per site requirement to keep them in good condition as per the standard, which includes the following works:

General cleaning of ACB, cleaning of main parts of ACB using CRC226, Cleaning & alignment of arc chutes, Presence of hard ware & proper tightening, presence of circlip on all connecting pins, Alignment of terminals/Contact Jaws, Condition of contact Jaws/Terminals, Correct wiring & wiring Route, Proper greasing on all moving parts, Tripping of ACB by push button, Carbon brush, Closing coil operation.

Cleaning of all components of ACBs should be done with petrol and Contacts with CRC as per standard. Final testing of the circuit breaker for its electrical/mechanical functions.

- B. Servicing for LT panels: two times in a year after 06 months or as per site requirement to keep them in good condition as per the standard-checking and tightening of Bus Bar, all control and power connection, and testing of Power Factor Capacitor, Power Contactor, APFCR relay
- C. Any complaint of ACBs has to attended free of cost within a specific period of time given by Engineer in charge or his authorized representative. Spare parts would be provided by IITD.
- D. Break down calls- Unlimited break down calls on as required basis. The break down calls will cover 24X7 breakdown call within 4 hours of the time of complaint.
- E. The breakdown maintenance or repair work has to be carried out free of cost with materials within a specific period of time given by Engineer-in-charge or his authorized representative. The field service reports shall be submitted by the service engineer, for the fault attended & remedial action taken & suggestion /advices if any.
- F. The damaged/rusted or not working components has to be replaced free of cost with new one. Spare parts would be provided by IITD.
- G. Providing all types of tools to carry out the work in time.
- H. Providing the cleaning materials like petrol, CRC, Collin, cloths, etc.
- I. Routine inspections and checking of ACBs as per Standard of Company has to be carried out on quarterly basis and reports have to be submitted accordingly.
- J. All the work has to be carried out without hampering the utilities of premises.
- K. Annual Planned Shutdown Maintenance of all the Panels which include every component checking /replacement.
- L. Yearly calibration of all the Relays to be done by vendor and certificate to be given to us.

Other terms and Conditions of the Contract:

- a. You are requested to quote the your most competitive rate in schedule of items given at Annexure “A”
- b. Before quoting the rate contractor may visit the site to judge the conditions of existing ACBs.
- c. A complaint escalation matrix to be provided by vendor.
- d. Incomplete and unsigned quotations are liable to be rejected.
- e. The representative/engineer of the firm has to make **a quarterly mandatory visit** to check that all the equipment’s under AMC are working properly.
- f. The contractor has to maintain a register for the periodical inspections, which have to be signed by

- officer in - charge of IIITD. The contractor should depute only qualified/experienced technicians for carrying out the preventive maintenance work.
- g. The price shall be firm, inclusive of all cost of labor, taxes and duties etc. Nothing shall be paid extra on materials consumed by any account whatsoever.
 - h. The deployment of proper service Engineer for carrying out the repair should be the responsibility of contractor.
 - i. The contractor shall keep indemnify corporation against all actions, suits, claims, demands, costs or expense arising in the connection with injuries suffered by his workmen/service engineer.
 - j. Contractor must visit site before quoting and fully satisfy himself of the site conditions.

The above are general check – lists and test requirements etc. The contractors shall be bound for undertaking any other check test which is considered necessary for efficient functioning of equipment/system, whether included in above schedule. He shall not claim any extra charge for such work However, replacement of worn out/defective material shall be paid extra to the contractor.

It may be ensured that parts of authorized brand should only be used for repairs and replacement. If it is found at a later stage that substandard /inferior quality items are used during the AMC, necessary action will be taken against such firms, including forfeiture of their Performance Security and debarring them for quoting future tenders.

Technical Bid

The agencies / companies who fulfill the eligibility criteria mentioned below will only be considered for opening of financial bid:

S. No.	Particulars	Document (s) to Annex	Technical Compliance (Yes/No)- Page No
1	As on 31.01.2024, the agency / company should be in existence for at least Five years.	Certified copy of registration certificate.	
2	Company should have average turnover of Rs.2 lacs in similar field in previous three financial years ending on 31.03.2023	CA certified copy of turnover from annual maintenance contacts. Annual Turnover <ul style="list-style-type: none">• 2021-22• 2022-23• 2023-24	
3	Company should have experienced and reputed Electrical Licensed contractors / Registered contractors of similar work in Institute/Academic Institute/Public Sector Undertaking/ MNC/ Corporate Sector during last Seven (07) years. - i) Three similar completed works costing not less than the amount equal to Rs.0.6 lakhs. or ii) Two similar completed works costing not less than the amount equal to Rs. 0.8 lakhs. or iii) One similar completed work costing not less than the amount equal to Rs.1 lakh. “SIMILAR WORK” means, providing AMCs for ACB/VCBs of LT/HT Panels. Dealers/contractors/Manufacturers/ authorized service of such works with similar experience are also eligible.	Certified Copies of Work orders/ Experience certificate etc. on the letter head of the client / customer.	
4	Company should have valid PAN, GST registration	Certified Copy of each document	
5	Company should not have been barred / blacklisted for taking up similar work in any organization	A certification to this effect on the letter head of the bidder.	

6	Earnest Money Deposit (EMD)	Rs. 3,000/- in the form of Demand Draft in favor of “ IIITD Collection Account ” payable at New Delhi (except for those who are exempted by NSIC certifications (with Proof) failing shall be treated as invalid and shall be liable for rejection.	
7	Firm’s Registration Certificate, and Valid Electrical License/Electrical Competence	Certificate to be furnished/enclosed	
8	The details of current and previous clients are to be submitted by the agency incorporating the following details: <ul style="list-style-type: none"> • Name of Office • Contact Person (Tel. No./Email ID) • Period and volume of work with the manpower deployed 		
9	Should have well established servicing facility in Delhi.		

Award of Work

Those who meet the eligibility criteria as above will only be considered for opening of financial bid. In this regard decision of the Institute shall be final and not open to dispute/challenge. The agency quoting the lowest rate for AMC shall be considered for award of work. However, IIIT- Delhi does not bind itself to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or in part without assigning any reason.

Financial Bid

Interested agencies may submit financial bid as per enclosed format (**Annexure- “A”**), duly authenticated and stamped. Bidders are advised to inspect the site before quoting the rates. **The Financial Bid should contain all relevant price information for Non-Comprehensive AMC.** The Bid Form must be filled in completely, without any errors, erasures or alterations. The Financial Bid should not contradict the technical offer in anyway.

Payment Terms

GST compliant quarterly bill by the 7th day of next month shall be raised for 25% of the total contract value plus taxes, as applicable. Payment shall be released within 15 days of raising bill. Payment shall be released through online mode only. The bidder is advised to furnish copy of the cancelled cheque and funds transfer details as will be provided by the Institute. No payment in advance shall be considered. Payment will be made on quarterly basis after satisfactory services certified by the engineer in charge. Quarter shall mean three months.

TIME PERIOD:

The AMC shall be for one year and the IIITD reserves the right to enter into AMC for another year on the same terms and conditions depending on the services rendered by the bidder. The AMC shall be in force for the period of one year from the date of award the work.

Bidding Procedure:

Bids are invited in Two Bids System i.e. (1) Technical and (2) Financial

Technical and Financial bids should be sealed separately and enclosed in a sealed envelope clearly indicating separately Technical Bid for “**Non Comprehensive Annual Maintenance contract (AMC) for ACB associated with LT panels at IIITD Campus, New Delhi.**” addressed to Registrar IIIT-Delhi, Okhla Industrial Area Phase-III, New Delhi-110020. Sealed quotations shall be received not later than 1500 Hrs. on **11th Mar 2024**. No bids will be accepted after this date & time under any circumstances. The Institute will not be responsible for any postal/courier delay and also for reasons beyond control of the Institute.

Technical bids must contain the EMD for specified amount, along with complete technical details as desired by this tender. Technical bids of all the tenderers will be opened on prescheduled date, time & venue. Technical bids without EMD will be summarily rejected. The financial bid will be opened after evaluation of the technical bid. Financial bid of only those meeting the requirement of the Institute will be opened and no representation in this regard will be entertained. The date, time of opening of financial bid will be communicated later.

How to submit

The interested agencies may submit their proposal along with the above-mentioned documents by subscribing the envelope “**Non Comprehensive Annual Maintenance contract (AMC) for ACB associated with LT panels at IIITD Campus, New Delhi.**” enclosing separate sealed envelopes marked as **Technical Bid** and **Financial Bid**, to reach the Registrar, **IIIT-DELHI Okhla Industrial Estate, Phase III New Delhi 110020** by 1500 Hrs. on **11th Mar 2024**.

For and on behalf of

Indraprastha Institute of Information Technology Delhi

Registrar

TERMS AND CONDITIONS

1. The contract is initially for a period of one year. The contract will be reviewed yearly, and may be extended for a period of maximum of three years. However, Institute at its discretion, can terminate the contract without citing any reason at any point of time by giving three (1) month notice. In case of termination, Institute will be liable to pay pro-rata amount to the vendor only for the period for which the AMC services availed by the Institute. On mutual consent, contract may be extended for a further period of two years on the same rates, terms and conditions.
2. The Non Comprehensive Annual Maintenance contract (NCAMC) is located in IIITD Campus Okhla Phase-III, New Delhi. The selected vendor will be required to maintain the system in the mentioned site.
3. Logistics: The customer shall provide all the necessary permits, forms and documents if any required for the movement and avoidance of octroi/entry tax if any.
4. The contractors are advised to get acquainted with the proposed work and its site and special conditions carefully before tendering. No claim of any sort shall be entertained on account of any site conditions and ignorance of specifications and special conditions.
5. Prices quoted should be for Institute premises and should be all inclusive of statutory taxes, fees, cesses, any duties, levies, charges, surcharges and other components, etc. except GST which is to be shown separately.
6. The successful bidder has to submit the security deposit /performance guarantee from nationalized bank of equivalent amount of 3% of the contract value within 10 days of issue of order on awarding the contract but before execution of the agreement, to cover any loss or damage caused to or suffered by the Institute due to acts of commission and omission by the successful bidder or any failure on the part of the successful bidder in fulfillment of terms and conditions of the contract and conditions contained in the agreement. The Bank Guarantee shall have to remain valid for the entire duration of the Contract plus three months beyond the completion of contract period. The successful bidder shall not be entitled to any claim or receive any interest on the amount of performance guarantee. The EMD of the successful bidder will be refunded after submission of the performance Guarantee/Security Deposit. Successful bidder may also submit the performance guarantee in the form of demand draft payable to IIIT-Delhi Collections.
7. The rates quoted by the contractor shall be taken as net and nothing extra shall be paid on any account i.e. royalty, cartage, taxes and stacking at required places etc.
8. In case of any breakdown the contractor shall visit site to attend the breakdown.
9. Payment shall be made on quarterly basis.
10. The technical proficiency and the behavior of the staff to be engaged shall be checked along with the credentials of the staff and only those who pass the above criteria shall be engaged at the site.
11. The department reserves the right to close the contract at any time during the currency of the contract and 30 days' notice will be issued to the contractor without giving any compensation.
12. The rates quoted shall be inclusive of all taxes i/c GST.
13. Escalation matrix up to the level of CEO must be provided with phone numbers and e-mail addresses of all personnel in the matrix.

14. This is purely a service contract. All the staff engaged by the contractor shall solely be his liability and this department, in no way, shall be held responsible for any compensation for any of their acts/accidents.
15. In case of any accident during the maintenance of the equipment leading to injuries, damages to human being, equipment and or loss of life, the contractor shall be fully responsible for setting all claims and indemnity. In this respect no compensation shall be made by the department. inquiry office & shall be produced as and when required by higher officer of deptt. Otherwise recovery @ Rs. 1000/- per month will be made from the bill.
16. Repair/replacement shall be done at the direction of Engineer-in-Charge to keep the system in healthy condition and with minimum down time.
17. In addition of above T&P if any special T&P shall be required, the same shall be arranged by the contractor within the scope of work for which nothing extra shall be paid.
18. Technical staff shall visit the site and check the complete system, including all of the above mentioned systems, once in a quarter and carry out the required preventive maintenance to avoid break downs. The service slips/ log books for every visit shall be got signed from Engineer-inCharge regularly.
19. All installations shall be kept clean and safe from risk of Fire/Theft/Accidents and damage etc.
20. The contractor shall bring to the immediate notice of the department any defect/mal-functioning of any of the equipment and machinery which requires attention of the department if not otherwise covered by the scope of the contract.
21. Dismantled materials if any resulting from the replacement or repair shall be returned to the Engineer in charge.
22. All standard protocols such as wearing masks, using sanitizer, maintaining safe distancing norms must be followed by the Contractor and his workers to prevent spread of coronavirus failing which expulsion/ penalty shall be levied on the agency.
23. The workers shall be scanned for temperature before entry as per norms and actions per policy taken.
24. All workers are supposed to use identified utilities of the Institute only.

SPECIAL TERMS & CONDITIONS OF THE CONTRACT

1. The contractor must possess the requisite instruments & arrange tools at site for maintenance and no instrument shall be provided by the Institute.
2. It shall be the sole responsibility of the Contractor to ensure security and safety of all the Electrical Property of Institute and if there is any loss to the Institute on account of dishonesty, and or sue to any lapse on the part of the Contractor or his worker.
3. The Contractor shall keep the Centre indemnified against all claims whatsoever in respect of the employees deployed by the Contractor. In case any employee of the Contractor so deployed enters in dispute of any nature whatsoever, it will be the primary responsibility of the Contractor to contest the same.
4. The contractor should handover all the electrical equipment in good working condition and any disputes the contractors responsible to rectify the same and handover to next contractor after completion of the contract period.
5. All the electrical contact points and connections, tightness should be checked and preventive and breakdown maintenance should be carried out.
6. The contractor employees should coordinate with other AMC contractor such as DG sets, HT Panels etc.
7. Safety measures should be strictly followed during execution of the work.
8. In case of any accident or damage due to negligence or unsafe work that require medical attention, the contractor is wholly responsible
9. The electrical contractor shall depute qualified and experienced workers at IIITD Campus. In case, any of the persons so deployed by the Contractor does not come up to the mark or does not perform his duties properly or indulges in any unlawful riots or disorderly conduct the Contractor shall immediately replace.
10. If the equipment are found to be faulty and is required to be changed/repared, the matter will be reported to the concerned authority at the Centre.
11. Any consumables which are required to be replaced will be provided by the Institute. However, if the contractor is asked to provide any such consumables, he must provide rate of such items and take prior approval of the Institute authority either in writing or verbal.
12. Any damage to the existing installation, equipment or the building shall be the Institute responsibility of the contractor to repair, rectify or replace free of cost.
13. All complaints have to be attended free of cost including breakdown maintenance within a specific period/time/hours depending upon the urgency of the same. Spare parts not covered under AMC shall be provided by the Institute. The service report shall be submitted immediately with details of fault attended, action taken and further suggestions, if any.
14. The damaged components i.e. nut, bolt, screw etc. shall be replaced free of cost. All dismantled parts will be property of the IIITD Campus and shall be returned failing which recovery shall be made.
15. The maintenance of LT panels to be inclusive of Lubricants, cloth, all testing equipment, tools, accessories shall be provided by the contractor. The work shall be carried out as per specification and standard of the Institute.
16. The Institute will not be responsible for any disputes that may arise between the contractor and his workers. The Centre will also not be responsible for any casualty to the workers that may happen during maintenance etc in the Institute premises.

Authorized Signatory (Signature In full): _____
Name and title of Signatory: _____
Stamp of the Company: _____

1. Name and Address of the firm/agency, telephone number, fax, mobile number, email address
2. Type of organization (Whether proprietorship, partnership, private limited, limited company)
3. Name and Address of the director(s)/proprietor(s) /partners
4. Year of formation of the company/ experience as a house keeping agency
5. Nature of business carried by the company
6. Total number of employees of the firm
7. Contact number in case of emergency
8. Whether authorized service provider of any OEM / Manufacturer?
9. If yes, Name & Address of OEM (please furnish documentary proof)
10. Details of contracts executed till date (Please give details of contracts executed previously in a separate sheet, along with documentary proof thereof)
 - 1.
 - 2.
11. Details of present contracts in hand:
 - 1.
 - 2.
12. Any other information

Certified that all the terms and conditions mentioned in the tender document are acceptable to me/us.

Signature of the Authorized Signatory
with Seal of the Agency/ Firm

NON-BLACK LISTING DECLARATION

FORMAT OF UNDERTAKING, TO BE FURNISHED ON COMPANY LETTER HEAD WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION

UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT

To, Registrar IITD

Campus

Okhla Phase-III, New Delhi-110020

We hereby confirm and declare that we, M/s----- , is not blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years.

Signature of Contractor with stamp

**Financial Bid for Non Comprehensive Annual Maintenance contract (AMC) for
ACB associated with LT panels at IIITD Campus, New Delhi**

S. No.	Description	Amount without GST	GST	Amount (All inclusive) In Rupees
A	Non Comprehensive Annual Maintenance contract (AMC) for ACB associated with LT panels as per the details provided in the tender document under “Scope of Work”.			
S.No.	Description	Unit Rate Without GST (Rate Only)	GST	Amount based on unit quantity (All inclusive) In Rupees
B	11 KV XLPE underground cable fault detection with latest technology			
1	Total Amount (A+B)			
Total All inclusive (1) (Rs. in figures).				
Non-Comprehensive Total (Rs. in words)				

We agree to carry out the Work at the rate quoted above for the duration of **one full year**. We understand that IIIT, Delhi is not bound to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or in part without assigning any reason.

Please note:

- i) Quantity of Items may increase / decrease as per the requirement of the Institute.
- ii) Institute at its sole discretion may award AMC period for one year / two years / three years.
- iii) Vendor shall have no right to claim any minimum/definite/guaranteed volume of business.
- iv) The award of work shall be based on the lowest bid of AMC cost as at A above.

(Name and Signature of Authorized Signatory with seal)

(Signature of the bidder)

Date: