



F.no-IITD/GA/Horticulture/2013/30/014149

Dated : 19.03.2024

NOTICE INVITING QUOTATION

Sealed item rate quotations are invited in **two envelope** system for the following work on behalf of the Registrar IIT Delhi from Eligible Contractors for **Supply of Horticulture items**, so as to reach the office of the undersigned upto 3.00 PM on **26th Mar 2024** in envelope to be opened on the same day at 3.30 PM, in the office of the CE, A-208 2nd Floor of old Academic Block, IIT-D Campus, Okhla Phase-III New Delhi-110020 in presence of the intending bidders who so wish to attend.

EMD - Rs. 1560/- (Rupees One Thousand Five Hundred Sixty only) is to be submitted with tender document as earnest money. The above payment shall be made in the shape of deposit at pay order/demand draft of a scheduled bank issued in favour of “**IIT Delhi Collection**” payable at New Delhi (except for those who are exempted by NSIC certifications (with Proof)) failing shall be treated as invalid and shall be liable for rejection. This will be enclosed in Envelope- I.

1. The works shall be carried out as per the relevant CPWD / BIS Standards and Terms and conditions, Specifications, BOQ and areas/locations as directed complete.
2. **Time Allowed:** 10 days from issue of work order.
3. Schedule of quantity: As per enclosed BOQ. ([Annexure-A](#))
4. Clause 12 of GCC CPWD is applicable for EI/SI.
5. Contractor must visit site before quoting and fully satisfy himself of the site conditions.
6. The agency is required to submit its bids/quotations on their letter head.
7. Contractor must possess valid GST, PAN, and TIN no.
8. No T&P shall be issued to the Contractor .The contractor shall be provided with electricity and water at one point ,he shall make his own arrangements for further distribution of electricity , water supply and all other labour ,tools, plant and equipment etc as required for the works complete.
9. **Eligibility Criteria:** The agencies must have satisfactory executed Horticulture/Landscape works in Govt Depts/PSU/Reputed Pvt sector /MNCs three works each of value Rs 0.31 Lac or two works each of Rs 0.46 Lac or one work of Rs 0.62 Lac during last 7 years. The applications not supported with requisite experience certificates/work order shall not be entertained. This will be enclosed in **Envelope- I**
10. The priced bill of quantities, all duly signed by the authorized signatory of the firms. **Envelope- II**
11. Payment shall be made as per actual quantities of executed works against Final bill.
12. Conditional offers will not be accepted. The offer shall remain valid for 30days.
13. Rates to quoted are inclusive of all taxes, duties, cartage, loading unloading and shifting to location as called for
14. Contractor should depute a qualified supervisor dedicated for this work, who will monitor and coordinate work from contractor’s side and interact with the IITD Engineers, responsible for supervision of work, on regular basis.
15. Contractor will take due permission for entry of all his workers in IITD. No unauthorized person will be allowed to work inside.
16. During execution of work, Engineer may make minor changes in the scope of work as per site conditions or other reasons. Contractor will have no extra claim in his rates for the same.
17. All standard protocols such as wearing masks, using sanitizer, maintaining safe distancing norms must be followed by the Contractor and his workers to prevent spread of coronavirus failing which expulsion/ penalty shall be levied on the agency.
18. The workers shall be scanned for temperature before entry as per norms and actions per policy taken.
19. All workers are supposed to use identified utilities of the Institute only.
20. Contractor will ensure proper clearance of malba/ rubbish / debris created due to the works and clear site following completion of the works.
21. IIT-D reserves the right to accept or reject any tender in part or whole without assigning any reasons thereof.
22. Clarification/Queries, if any, can be addressed to email ID: admin-project@iitd.ac.in phone no- 01126907563/564/565
23. CE

**INDRAPRASTHA INSTITUTE OF INFORMATION TECHNOLOGY DELHI**

(A state university established by Govt. of NCT of Delhi)

Okhla, Phase III (Near Govind Puri Metro Station), New Delhi-110020, INDIA

Telephone: +91 11 26907563/64/65 Website: <http://www.iiitd.ac.in>

Annexure-A

FINANCIAL BID

The Registrar

Indraprastha Institute of Information Technology, Delhi

Okhla Industrial Estate, Phase III

(Near Govind Puri Metro Station) New Delhi, India – 110020

Subject: Financial Bid for supply of Indoor and outdoor plants and other items

Sir,

I/we have gone through the NIQ and terms & conditions, understood it fully and declare that I/we shall abide by the terms and conditions mentioned therein for supply of the items required.

S.no	Items	Height/Qty	Quantity	Rate	Amount
1	Golden money Plant	90 cm	30		
2	Areca palm	180 cm	30		
3	Aglaonema Snow White	30 cm	5		
4	Araucaria plant	120 cm	25		
5	Anjeer	75-90 cm	5		
6	Curry leaf	75-90 cm	5		
7	Ashwagandha	30 cm	5		
8	Adunha	20 cm	5		
9	Shatavari	20 cm	5		
10	karonda	45-60 cm	5		
11	Giloy	20 cm	5		
12	Brahmi	20 cm	5		
13	Sarpgandha	20 cm	5		
14	Mandukaparni	20 cm	5		
15	Aparajita blue	30 cm	5		
16	Aparajita White	30 cm	5		
17	Peepli	20 cm	5		
18	Chitrak	20 cm	5		
19	Anarmi Plant	30-45 cm	1000		
20	Ficus panda	90-105 cm	60		
21	NPK 19 19	1 kg	10		
22	kochia	1000 seed	3		
23	Madagascar Periwinkle (red)	1000 seed	3		
24	Madagascar Periwinkle (yellow)	1000 seed	3		
25	Madagascar Periwinkle (pink)	1000 seed	3		
26	Sun flower	500 seed	3		
27	Zinnia hybrid mix	1000 seed	5		
28	Portulaca hybrid mix	1000 seed	5		
29	Cocopeat	100 kg	2		
30	Seeds tray	100 pcs	25		
Total Amount (Inclusive all Taxes as GST, transportation VAT, Labour cess etc.)					

In words _____
I/we certify that information furnished above is true and correct. All the terms and Conditions mentioned in the tender/quotation documents are acceptable to us.

(Authorized Signature) Name of the Authorized person: _____

Name of the Company: _____

Address of the Company: _____

Contact No: _____

Email Id: _____