



**Indraprastha Institute of Information Technology, Delhi,
Okhla Industrial Phase – 3, Near Govindpuri Metro Station
New Delhi – 110020**

Applications are invited for the position of IPR Consultant at Indraprastha Institute of Information Technology, Delhi (IIIT-D) a State University established by an Act of the Govt. of NCT of Delhi in the area of Intellectual Property Rights, Business Incubation and Technology Commercialization.

Job Description:

Job title	IPR Consultant
Department	<i>Innovation Research & Development (IRD)</i>
No. of Positions Available	1

Job purpose

- + Business Incubation: The consultant will help faculty/students to create start-ups and helping in business planning, marketing, building brand, intellectual property etc.
- + Intellectual Property Rights: Interaction with Faculty and students and sensitizing about relevance of Technical disclosure in engineering, identifying IP and preliminary drafting.
- + Technology Commercialization: Industry interaction, identifying industry partner and promoting technology commercialization.

Duties and responsibilities

+ **Scope of work and Nature of Responsibilities**

Consultant shall provide following services or any other related services as mutually agreed upon:

1. Intellectual Property Rights

Patents

- Helping inventors prepare patent applications,
- Informing about Patentability, Novelty, Inventive Steps, etc.,
- Assisting in drafting the Patent Application in appropriate format,
- Drafting replies to First Examination Report and Patent Prosecution,
- Resolving queries and interaction with students / faculty.

Design

- Drafting and preparing Design Application.

Copyrights

- Drafting and Preparing Copyright Application.

2. Entrepreneurship

- Pre-entrepreneurship counselling to students and entrepreneurs.
- Helping in identifying incubation proposal.
- Helping incubate companies at Incubation Centre.

3. Industry Academia Interface & Technology Licensing

- Helping IIT-Delhi in commercialization and Technology Licensing.
- Assisting in Technology Licensing negotiations.

4. Preparing and Drafting

- Proposals for schemes and projects,
- Reports concerning activities and events,
- Minutes of committee meetings.

5. Legal

- Drafting and Vetting of Agreements and Memorandum of Understandings;
- Drafting Opinions.

6. Helping student Bodies at IIT-Delhi.

7. Compilation of Patents in the area of ECE, CSE, ICT dissemination through newsletter.

8. Any other Work Assigned by IIT- Delhi as mutually agreed upon.

The Consultant shall visit the Institute at least twice a month for full working day duration to deliver the above-mentioned responsibilities.

Qualifications

Candidate must possess LLB degree with Patent course certificate having a minimum experience of 10 years in the relevant field.

Compensation & Terms

The compensation will be decided on the basis of experience & Qualification. Minimum Emoluments per month would be Rs. 30,000/- all inclusive, taxes will be paid as applicable.

The amount can be claimed on Monthly basis by raising an invoice to the Institute. This amount shall be all inclusive and no separate amount shall be paid towards accommodation, TA/DA/ Per – Diem, hospitality, etc.

Preference will be given to those who have experienced with the academic institute.

Period of Appointment

Appointment will be for 1 year initially which can be further extended for another one year on the recommendation of the committee.

How to Apply

Interested candidate need to apply online on <https://iiitd.ac.in/jobform>. The last date of submitting application is **July 28, 2020 (Tuesday) by 5 PM.**