# Advertisement for the Position of Data Manager - CSM

Online applications are invited for the following Full -time project position in Centre for Sustainable Mobility(CSM) at the Indraprastha Institute of Information Technology (IIIT) Delhi, a State University created by an Act of Govt. of NCT of Delhi.

**Data Manager :** 02 Positions

**Salary :** 25000/- P.M.

**Employment type:** Ad-hoc and temporary, initially on one-year contract, which can be extended for another year, based on performance

**Qualification & Experiences:** Bachelor's degree in any discipline and 1 year of relevant experience in Transit Data.

**Working Days**: Full -time

**Age Limit:** 35 years

**Key Responsibilities:**

- Collect and organize public transport data for GTFS creation and updates.
- Create and maintain GTFS feeds using the GTFS Editor Tool.
- Update routes, stops, schedules, trips, and fare information.
- Validate GTFS data for accuracy and completeness.
- Conduct field and depot visits to collect, verify, and coordinate transport operational data.
- Investigate and resolve GTFS data issues and customer-reported complaints.
- Track and follow up on reported data discrepancies until resolution.
- Ensure timely delivery of GTFS updates and maintain data quality standards.

**Preference would be given to those having: -**

- ❖ Excellent communication skills (Oral and Written) in English and Hindi.
- ❖ Good problem-solving skills.
- ❖ Ability to quickly learn organization & processes.
- ❖ Interest or experience in handling Artificial Intelligence related projects or activities.
- ❖ Technical Skills: Fluency with computing systems, website management, Microsoft Office Suite including Excel and Word, Google Docs and Spreadsheet.

**TERMS AND CONDITIONS:**

- ➢ This position is temporary only. Employment will terminate immediately upon completion/termination of the project, and neither IIIT Delhi nor the Principal Investigator nor the funding agency is obligated to offer permanent employment.
- ➢ After review of the applications/CVs, the eligible candidates will be called for a written test/interview. Date, time, and location of the interview will be communicated via email exclusively.
- ➢ Candidates are required to submit their CV and one set of photocopies of all certificates at the time of interview. All the original certificates for verification must be brought at the time of interview, failing which their candidature cannot be considered.
- ➢ No TA/DA will be given for attending the interview.

**How to apply:**

Interested candidates should email their CV's (detailed) along with experience to admincsm@iiitd.ac.in in with Email Subject "Application for the post of Data Manager" by 18th August 2026 by 5:00 PM.