

ANNEXURE-5

INDRAPRASTHA INSTITUTE OF INFORMATION TECHNOLOGY-DELHI

Fee Payment Policy

The Institute collects tuition and hostels fee from students on semester basis. The fee payment schedule is informed to students well in advance. Following timelines are being followed:

Timelines for Payment of Fee

S. No.	Activity	Timeline
1	Raising of demand for payment of fee	First week of July / December
2	Last date for payment of fee (without fine or penalty)	Third week of July / December
3	Last date of payment of fee (with fine of Rs.1,000/- per day)	03 days after the last date of payment without fine or penalty
4	Last date of payment of fee (with penalty of Rs.10,000/-)	02 days after the last date of payment with fine

No functionary of the Institute has the power to grant relaxation in making payment on the date other than specified above.

Cancellation of Registration

After the last date of payment with penalty of Rs.10,000/-, no relaxation is allowed under any circumstances and the admission of the student stands cancelled without further notice. Following actions are taken:

- (a) Registration is terminated,
- (b) Name is struck off the rolls,
- (c) Hostel is to be vacated, and
- (d) All facilities are withdrawn.

Renewal of Registration

To renew registration, student must submit a written application addressed to the Registrar mentioning the reasons why he should be considered. If approved, an additional charge of minimum Rs.5,000/ - (over and above the Tuition Fee + fine per day and penalty of Rs.10,000/-) will have to be paid by the student.

Hostel Fee Payment Policy

IIT-Delhi provides accommodation to students wishing to reside in the hostels. At present, there are three hostels, two for boys having 372 & 394 seats and one for girls with 164 seats. We also have a married accommodation for 22 married PhD students. Rooms are of different types in terms of occupancy, i.e. *single occupancy, double occupancy, and triple occupancy room*. Each room in hostels is provided with furniture needed by a student - bed, table, chair, bookshelf, cupboard, etc. The rooms are provided night time air conditioning in summers, and heating in winters. High-speed Internet connectivity is also available in hostels. Hostel allotment is done for *Monsoon semester, Winter break, Winter semester and Summer break*.

Hostel facility is available for BTech, MTech, PhD, Research Assistants, Teaching Fellows and employees of start-ups in incubation centre. There is a hostel security of Rs. 10000/- which has to be deposited by everyone who is provided the hostel accommodation. All rooms are allocated as per Institute Hostel Allocation Policy (<http://iiitd.ac.in/life/hostels/hostel-policies>).

Monthly rates are mentioned explicitly with pm. Rates in INR (per semester).

		Single Occupancy	Double Occupancy	Triple Occupancy	Any Occupancy
		Reg. Semester	Reg. Semester	Reg. Semester	Winter/Summer Break
Occupant Category	B.Tech	34000/-	25000/-	22000/-	4250/- pm
	M.Tech	34000/-	25000/-	22000/-	4250/- pm
	PhD	30000/-	-	-	3750/- pm
	Research Associate	34000/-	25000/-	22000/-	4250/- pm
	Teaching Fellow	HRA	HRA	HRA	HRA
	Married Accommodation	12000/- pm	-	-	6000/- pm
	Employee Incubation Centre	10000/- pm	10000/- pm	10000/- pm	10000/- pm

Other Rules regarding Fee and Fine:

1. Hostel fees are revised annually.
2. Hostel fee during summer & winter break is 50% of the actual applicable monthly fee.
3. If any student withdraws from hostel facility after start of semester the Hostel fee will be refunded only after the facility is extended to one of the students on the waiting list. The refunded amount will be the balance amount left after the fee for the period till the end of the month when the withdrawal is asked for and accepted.
4. A student who has stayed up to 15 days need to pay fifteen day's hostel fee and if stayed for more than fifteen days one complete month fee will be deducted from the amount to be refunded.
5. Outside students can stay up to three days @Rs. 500/- per day. For more than 3 days of stay, hostel fee of 15 days will be applicable.
6. If any student is asked to vacate his/her hostel room on the recommendation of the Disciplinary Committee, the hostel fees will not be refunded unless recommended otherwise by the Disciplinary Committee.
7. The demand for payment of hostel fee is raised in the first week of July/December/November/April every year.
8. Fine of Rs. 500/- per day is applicable after the last date of payment of hostel dues.

Note:

- a. PhD and married PhD students can be relaxed to pay on monthly basis.
- b. Students taking bank loans have to inform well in advance to the institute authorities about their fee status.
- c. For any type of relaxation DoSA approval is mandatory.