



INDRAPRASTHA INSTITUTE *of*  
INFORMATION TECHNOLOGY  
DELHI

**INDRAPRASTHA INSTITUTE OF INFORMATION TECHNOLOGY,  
DELHI, OKHLA PHASE-III NEW DELHI-110020.**

**TENDER FOR PURCHASE & INSTALLATION OF  
WINDOWS OPERATING SYSTEM (OS) LICENSES  
AT PERMANENT CAMPUS OF THE INSTITUTE AT  
OKHLA, NEW DELHI-110020**

(Tender no.IIITD/S&P/03/2012-13)

## **INVITATION FOR BIDS**

1. Indraprastha Institute of Information Technology (IIITD), Delhi a State University invites sealed financial bids for purchase & installation of Windows OS Licenses at permanent campus of the Institute at Okhla Phase-III New Delhi-110020 (behind Govind Puri Metro Station).
2. Rs.30,000/- (Rupees Thirty Thousand only) as earnest money (EMD) must be deposited in the form of demand draft in favor of IIIT-Delhi, payable at New Delhi. No interest shall be payable on the earnest money deposited by the bidders. Tender documents without earnest money will be rejected.
3. The last date for submission of bids is 30th November, 2012 up to 3:00 PM. The Tender Document should be addressed to:

Registrar,  
Indraprastha Institute of Information Technology, Delhi  
Okhla Phase-III  
(Behind Govind Puri Metro Station)  
New Delhi-110020.

4. The bids shall be opened on the same day i.e. 30<sup>th</sup> November, 2012 at 3:30 PM.

### **SCOPE OF WORK**

Purchase and installation of Window OS Licenses as per details below:

Product Description				Quantity
4HR-00189	WinSL 8 SNGL OLP NL Acdmc Legalization GetGenuine	No Level	Non-specific	313

## TERMS AND CONDITIONS

1. The financial bid should be valid for a period of not less than 60 days from the date of opening of bid.
2. The OS is to be installed within a period of 4 weeks from the date of issue of Purchase Order (PO) by the Institute. The Institute shall forward one copy of the PO to the Microsoft Corporation for having placed the order with the reseller and to ensure that reseller honors the commitment to install the OS.
3. The bidder should be Microsoft Authorized Education Reseller (AER). Certificate to this effect from Microsoft Corporation needs to be attached along with the bid.
4. Bids will be opened in the presence of bidders' representatives, who choose to attend on the specified date and time.
5. Sealed bid can be sent either by post or by messenger.
6. Payment will rereleased after successful commissioning as certified by Officer in Charge of the Institute.
7. In the event of dispute, Director, IIT, Delhi shall be the sole arbitrator and his decision shall be final and binding on both the parties.
8. IIT, Delhi does not bind itself to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or in part without assigning any reason.
9. In case the reseller is not able to execute the Order, EMD amount of Rs.30,000/- (Rupees Thirty Thousand only) shall be forfeited.

## PROFORMA FOR FINANCIAL BID

Product Description				Quantity	All Inclusive Price in INR (in figures)
4HR-00189	WinSL 8 SNGL OLP NL Acdmc Legalization GetGenuine	No Level	Non-specific	313	
<b>In Words (Rupees)</b>					